Last updated: 4/17/2024

MATCH & TF-CBT data are housed in the PIE data system. The process for enrolling new MATCH and TF-CBT clinicians/users in PIE is below:

1) The clinician/user requests PIE account access via the PIE website (https://pie.dcf.ct.gov/Login.aspx). On the website, there is a **Request an Account** link. There, the person will enter their information to request an account and access to their needed projects.
2) The agency authorized lead approves the PIE account and requested project access.
3) Clinician/user completes an EBP enrollment form and submits it to CHDI. For TF-CBT clinicians, they will complete this form as part of the training application process so that they can fulfill the 2-case pre-training requirement. MATCH clinicians will complete a paper form during their training.

Once CHDI gets an enrollment form, and sees that the person has a PIE account with project access, CHDI can add their EBP access and security group in PIE.

Note: If the authorized lead approves the account prior to step 3, the clinician/user will be able to log into PIE and see all cases at the agency. To prevent this, agencies may email the helpdesk at ebptrackerhelpdesk@chdi.org with the enrollment form stating that the authorized lead is waiting to approve the account until EBP access is granted.

It should be noted that the developers, Data Silo Solutions, do not approve PIE accounts nor do they grant EBP access. The fastest way to get EBP access is to follow the steps above. **If you have any questions about enrolling newly trained clinicians (or other staff) you can contact the CHDI contact for that training or your agency CHDI coordinator.**

The two biggest differences with the enrollment process in PIE compared to EBP Tracker are:

- Agencies are responsible for setting up and approving the user accounts for MATCH and TF-CBT (instead of CHDI).
- User access is on a project (or site) level, not an agency level. This means that a clinician who is seeing children at two projects (or sites) will need to request PIE access to both projects in step 1. Otherwise, they will only get EBP access to one project (or site).