



## TSA TRAINER CERTIFICATION GUIDELINES

**Site-Based Trainers:** These individuals are trained so as to be able to sustain the program over time within the agency or funded initiative.

*What am I required to do to become and to maintain my status as a site-based trainer?*

- Site-based trainers must complete the three core components of the train-the-trainer process: in-person training, implementation, and training preparation and observation.
- Site based trainers must receive a rating of “good” or above on 15 out of the 18 items in the Training style section and 3 out of 5 items on the theoretical grounding section and cannot receive a “poor” rating in any item on those sections. They must also receive a 75% or higher by TSA faculty on the entirety of all other sections of the competency rating sheet as well as to demonstrate competence at 75% on training all parts of the program to be certified as a site-based trainer
- Site-based trainers attend the annual TSA for Schools’ trainer meeting held virtually.
- Site-based trainers must keep the TSA for Schools apprised of all training activities.

*What am I able to do as a site-based trainer?*

- Site-based trainers are certified to provide ongoing trainings to staff within their organization or funded initiative as specified on their training certificate.
- Site-based trainers usually complete trainings as part of their employment activities within the agency or initiative. In some cases, there may be incentives or compensation for training activities at a rate determined by their specified organization/initiative.
- NOTE: Site-based trainers are NOT eligible to conduct trainings outside of their specified organization or initiative. All external training requests must be routed to the TSA for Schools.

**Regional Trainers:** These individuals provide trainings within their city, state, or region, in coordination with the TSA for Schools. Site-based trainers can become regional trainers by invitation.

*What am I required to do to become and to maintain my status as a regional trainer?*

- Regional trainers must complete the three core components of the train-the-trainer process: in-person training, implementation, and training preparation and observation.
- Regional trainers must receive a rating of “good” or above on 16 out of the 18 items in the Training style section and 4 out of 5 items on the theoretical grounding section and cannot receive a “poor” rating in any item on those sections. They must also receive a 90% or higher by TSA faculty on the entirety of all other sections of the competency rating sheet as well as to demonstrate competence at 90% on training all parts of the program by TSA faculty to be certified as a regional trainer.



## Treatment and Services Adaptation Center for Resiliency, Hope, and Wellness in Schools

- Regional trainers attend the annual TSA for Schools' trainer meeting held virtually.
- Regional trainers participate in a quality review, every two years, either by co-training with faculty, or via in-person or video-recording quality ratings.
- Regional trainers must notify the TSA for Schools about all training activities.

### *What am I able to do as a regional trainer?*

- Regional trainers are certified to provide ongoing trainings to staff within their organization/initiative as specified on their training certificate.
- Regional trainers are certified to conduct trainings within their geographic region as specified on their training certificate
- When training requests come in to the TSA for Schools, regional trainers may be notified that a training request is in their region and asked to lead that training if schedule permits.
- Regional trainers are required to charge the TSA for Schools standard training rates.
- NOTE: Regional trainers are NOT eligible to conduct trainings outside of their specified region. All external training requests must be routed to the TSA for Schools.

**National Trainers:** These individuals are part of the TSA for Schools cadre of national and international trainers. Regional trainers can become national trainers by invitation.

### *What am I required to do to become and to maintain my status as a national trainer?*

- National trainers must complete the three core components of the train-the-trainer process: in-person training, implementation, and training preparation and observation.
- National trainers must receive a rating of “good” or above on all 18 items in the Training Style section and 4 out of 5 items on the Theoretical Grounding section and cannot receive a “poor” rating in any item on those sections. They must also receive a 95% or higher by TSA faculty on the entirety of all other sections of the competency rating sheet as well as to demonstrate competence at 95% on training all parts of the program. Individuals are nominated to become national trainers by the TSA for Schools.
- National trainers attend the annual TSA for Schools' trainer meeting held virtually.
- National trainers must participate in a quality review, every two years, by co-training with other faculty, or via in-person or video-recording quality ratings.
- National trainers must notify the TSA for Schools about all training activities.

### *What am I able to do as a national trainer?*

- National trainers are certified to provide ongoing trainings to staff within their organization/initiative as specified on their training certificate.
- National trainers are certified to conduct trainings nationally.
- National trainers are required to charge the TSA for Schools standard training rates.
- National trainers can support the training of trainers through the TSA for Schools.